## **Attention**: Organizers of Knee-brace Camps in India

In order to facilitate the holding camp for knee-brace we need the following information.

## **Mandatory Information**

1.	Name, Address of the Organizer	
2.	Contact Number	
3.	E-mail	
4.	Name and Contact Number of authorized contact person :	
5.	Name of the place where camp is to be organised	
6.	Date(s) of the camp	
7.	Estimated requirement of Assistive Device (Knee-brace):	
8.	In whose favour bill / invoice to be raised and sent before hand to camp place with transport to facilitate passage of team through other states to the camp destination.	
9.	GST No. of the organization in whose favour bill / invoice to be raised, if applicable.	
10.	The amount of bill will have to be handed over to our staff by cheque in favour of 'PNR Society'.	

## **Our Terms and Conditions:**

- 1. Any balance number of Assistive Device (knee-brace kit) after the camp will have to be handed over to our team in letter-head or letter with stamp of the organizer or written in the chalan carried by our team.
- 2. Additional Assistive Device (knee-brace) supplied will have to be communicated in the letter-head or letter with your stamp and handed over to our team so that final bill can be raised with the addition of more Assistive Device (knee-brace) supplied at the camp place.
- 3. As the knee-brace is to be prepared according to the requirement of each beneficiary, two workshop rooms of the size 20' X 16' approximately are to be provided. These rooms must have electricity and water facilities.
- 4. Waiting Room / Longe for patients.
- 5. A consulting room for orthotic engineer.
- 6. Accommodation for staff and facility for break-fast, lunch and dinner, tea, etc. to be managed by the organizer during the camp.
- 7. Transport charge of knee-brace kits / staff to camp place and back and air-fare of the Orthotic Engineer are to be borne by the organizer, are negotiable.
- 8. Good Hotel Accommodation for **Consultant Orthotist & Prosthetist** Engineer is to be provided by the organizer at their expense.